



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	
Name of the head of the Institution	DR SRISTIDHAR BISWAS
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03522259179
Mobile no.	9434963214
Registered Email	balurbedcollege@gmail.com
Alternate Email	drsristidharbiswas@gmail.com
Address	MANGALPUR, BALURGHAT, DAKSHIN DINAJPUR
City/Town	BALURGHAT
State/UT	West Bengal
Pincode	733101
<b>2. Institutional Status</b>	

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	RABINDRANATH BAR AND SUBHADIP DAS
Phone no/Alternate Phone no.	03522259179
Mobile no.	7047512367
Registered Email	dassubhadip@gmail.com
Alternate Email	balurbedcollege@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.balurghatbedcollege.org/aqar.php">http://www.balurghatbedcollege.org/aqar.php</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://www.balurghatbedcollege.org/pdf/Aca1920.pdf">http://www.balurghatbedcollege.org/pdf/Aca1920.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	C	1.71	2009	15-Jun-2009	20-Apr-2012
2	B	2.21	2012	21-Apr-2012	20-Apr-2017
2	B	2.50	2017	27-Nov-2017	26-Nov-2022

<b>6. Date of Establishment of IQAC</b>	10-Sep-2008
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Observation of College	07-Jul-2019 1	325
One day training programme on KOHA Library Software and reprography for Library Staff	08-Jul-2019 1	6
One day Workshop on Assessment of Language Teaching	09-Jul-2019 1	65
days Add-on Certificate Course on Communication Skill and Language Development	10-Jul-2019 5	355
Field Project Work on Analysis of Domestic Solid waste Management Strategies in Village Danga	17-Jul-2019 1	26

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

MoUs with different professional and educational institution signed. Add on courses/ value added courses and outreach programme, Faculty non teaching development programme. Departmental Seminars, Workshops, Field trips held. Language and communicative skills development programme for students and teachers held. Programmes on learning design and use of TLM in teaching and learning held

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Curriculum Evaluated	Lesson presentation in the classroom examined and students' level of knowledge assessed and experienced.
Steps suggested to improve teaching learning process	Teaching learning process systematized and curriculum goal oriented programmes developed..
Teachers requested to contribute their research and innovative writings	Articles published in National and International Journals
Teachers encouraged to go for Ph.D. programmes	Some of them enrolled for Ph.D. program
Improvement and extension of physical infrastructure	Need best physical infrastructure improved and extended to meet up the demands.
Sports development planned	Our students participated in and represented the college in district and state level events of games and sports.
Teachers advised to improve their skill in ICT	Most of them achieved skill in the field
To introduce 4 year Integrated B.A./B.Ed. B.Sc./B.Ed M.Phil-Ph.D. program	NCTE has not yet advertise this programme for West Bengal
To contact and propose to some universities to set up their campus at Balurghat B.Ed. College.	The college applied for it and the consideration of the proposal is still under the process

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**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
GOVERNING BODY	29-Jul-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	19-Mar-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The college has a very effective Management Information System (MIS). It has a very positive effect upon the entire administrative system of the college from academy to administration, management to development, planning to implementation. The college is structured to decentralize in order to reflect the diverse range of activities of its constituent units. There is a constituent body of academic committee, admission committee, research, consultancy extension committee etc. to look into all matters relating to academic improvement and administration of the college. Management Information System in the administrative section looks into matter relating to admission policies, restructuring new rules and regulations and so forth. The admission records are maintained well. The college puts on record the admission list of the students, the budget, the payment of salaries, the modification and improvement of the college infrastructure, equipments and purchase of books, equipments and teaching learning materials. All the committees are fully operational.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

All the programmes taught in the college i.e. D.El. Ed., B.Ed. & M.Ed. Courses are prepared by the West Bengal Board of Primary Education and The West Bengal University of Teachers' Training, Education Planning And Administration

respectively and hence, all departments are required to implement the syllabus prescribed by the respective affiliating bodies. The Timetable Committee headed by the Principal of the College and senior Faculty & Staff Members of the college draws up a detailed timetable which efficiently deploys the units of time for academic and co-curricular purposes keeping in view the academic calendar of the affiliating bodies. The academic calendar of the college is also prepared. It includes all the activities such as theory, practical, tutorial, ICT, life-skill, value education and add-on courses thereby ensuring a balance between the different types of engagement a student is expected to participate in. The departments strive for effective curriculum delivery through a combination of time-tested and innovative methods: beginning with an entry-point assessment of the student's aptitude and expectations relating to the course; and proceeding according to a set of teaching plans based on an academic calendar detailed enough to cover the available time frame, yet flexible enough to permit changes. Faculty members take utmost care to complete the syllabus in time. Tutorials/projects, class tests and internal assessments comprise the formal evaluative processes, but students are encouraged to meet faculty beyond classroom hours for doubt-clearing and curricular discussions. Extra hours are devoted to taking remedial classes after completion of internal examinations to bolster students' preparedness before University examinations. Periodic meetings of IQAC take stock of the progress of teaching learning, among other things and meetings of the Department with Principal and parent-teacher meetings are other forums where progress of the delivery of curriculum are regularly monitored and necessary course corrections are initiated. Interactive teaching is promoted through students' participation in group discussions, quizzes and seminars. Special lectures delivered by eminent scholars on topics related to the curriculum further intensify students' learning experience.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
5 days Add-on Certificate Course on Communication Skill and Language Development	NIL	10/07/2019	5	Communication Skill and Language Development	NIL
5 Days Add-on Certificate Course on Fundamental Rights	NIL	11/09/2019	5	Awareness of Fundamental Rights among the students	NIL
5 Days Add-on Certificate Course on Yoga Education and training Programme	NIL	02/01/2020	5	Yoga Education and training Programme	NIL
5 Days Add-	NIL	01/02/2020	5	Refreshing	NIL

on  
Certificate  
Course on  
Ancient  
Indian  
Culture and  
Heritage(  
Specific to  
Dakshin  
Dinajpur  
District)

Knowledge  
about  
Ancient  
Indian  
Culture and  
Heritage

5 Days Add-  
on  
Certificate  
Course on  
Research  
Paper  
Writing and  
Presentation

NIL

15/02/2020

5

Research  
Paper  
Writing and  
Presentation

NIL

5 Days Add-  
on  
Certificate  
Course on  
Journalism

NIL

13/01/2020

5

Journalism

NIL

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	TEACHER EDUCATION	01/07/2017
MEd	TEACHER EDUCATION	01/07/2017

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Career Counselling Placement training	07/11/2019	280
Soft skill Training	10/02/2020	195
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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	EDUCATION	193
MEd	EDUCATION	50
<a href="#">View Uploaded File</a>		

#### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
<p>Students: The college continues its effort to improve the teaching learning activities and inspires the faculty members to be more involved in the process of improvement of the college. The Principal of the college makes untiring efforts to improve the standard of the college in respect of teaching and learning to the maximum possible extent. Special emphasis is given on plan-based improvement activity of the college every year. As per plan feedback from each student is collected and analyzed at the academic end program. The mechanism which is adopted and used is that all the students are instructed to fill in the hard copy supplied by the college on different parameters to derive the conclusion to see to what extent the objectives are achieved. The entire activity is monitored in the following manner that includes the division of all the students into groups and one teacher is deputed as the mentor for a group of students in order to know and understand the difficulties faced by students both at the personal and academic levels. Self-study activity is also undertaken and in this case the students are guided by teachers. Feedback is systematically analyzed by the principal who, along with some expert teachers provide necessary suggestions to the teachers on different aspects of teaching. The suggestions are duly implemented for further improvement on the basis of the feedback collected. Teachers: The Principal of the college is admirably active in adopting all measures to improve all aspects in the interest of the teaching learning activities of the college. The principal holds staff meeting when necessary to discuss on the feedback given by each faculty member in order to arrive at the decision as to the improvement of the functioning of the college. The teachers submit all feedback report through the Principal regularly as per requirement and works done. Employers : A number of passed out students who have been employed in different Government, Govt.-aided and event private educational institution have been successfully performing their duties as per reports received from the employer of those institutions. The reports reveal that the employers are satisfied with them. Alumni : Since the Covid-19 pandemic situation cropped up, it had not been possible to hold physical alumni meeting. The Principal collected proposals and suggestions from them online and consider their proposals in the light of necessity and requirement. Parents : Parents participate in the parents-teachers meeting and offer their valuable suggestions on different aspects relating to academic, teaching, their wards' performances and involvement in the college.</p>

#### CRITERION II – TEACHING- LEARNING AND EVALUATION



## 2.1 – Student Enrolment and Profile

### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	TEACHER EDUCATION	200	122	122
MEd	TEACHER EDUCATION	50	50	50

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## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	122	50	32	10	42

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
42	42	101	4	3	101

[View File of ICT Tools and resources](#)

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### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The monitoring system of the college which is an inseparable part of the institution's activities is found to be very much beneficial for the students learning and helpful for the teachers to plan the process of teaching and curriculum implementation. It continued its drive to provide maximum support and benefit to the students so that their learning activities are systematized to the level from which the students might reap maximum benefits. The College placed stress on the improvement of students monitoring system to observe and assess their regular activities and performances in the college. Feedback was collected from them in respect of their satisfaction and dissatisfaction in the process of teaching learning in the college. It considers it to be an important mechanism to provide feedback as and when required. The process of Mentoring is an individualized form of counselling and guidance. It addresses the needs of the students in the campus. The mentoring system is aimed at fostering a better rapport between the students and the teachers at a personal level. The college gives their responsibility of mentor to each of the teachers to act accordingly for a group of students. Each and every teacher who played as a mentor for a group of student played a very effective role that benefited each and every student of the college and provided satisfaction to the Principal and others.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
122	42	1:3

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
42	42	0	0	8

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	International Award for Women ICON 2019	Principal	Council for Teacher Education
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	07001	2019-2020	05/10/2020	31/10/2020
MEd	19101	2019-2021	09/10/2020	30/11/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The College is affiliated to the West Bengal University of Teachers' Training Education Planning and Administration and follows the Examination pattern of the university. The university guidelines are strictly adhered to with respect to evaluation process. There are three internal tests conducted. The schedules of internal assessments are communicated to students and faculty in the beginning of the semester through institute academic calendar which is prepared based on the university academic calendar. The college has reformed the continuous internal evaluation system from faculty centric to student centric. The College Exam cell framed guidelines for conducting the CIE in line with calendar of the Affiliate University and the College. As per the guidelines, the following reforms have been carried out effectively for conducting CIE:

- Scheduling of Internal Examination, Seating arrangements, hall invigilators listed for every examination.
- Preparing the question paper for the internal examination in the prescribed pattern based on Knowledge level using revised Bloom's taxonomy.
- Scrutiny of the prepared question paper is carried out by HoD/ Subject expert to ensure quality of the Question paper.
- Monitoring the attendance of the students for the Examination.
- Internal Assessment has to be carried out within the stipulated time.
- After completion of the internal examination, the faculty evaluate the answer scripts and distribute to the students for doubt clarifications or re-correction. The faculty submits the re-corrected scripts to the examination branch and marks are displayed on the notice board.
- Result review meetings are conducted with result analysis and the remedial actions for further improvements are arrived after discussion with faculty, HoD and Principal.
- Upload of assessment marks in College notice board and subsequently communicated to parents.
- Performance of the students in Internal Assessment is used for Faculties to identify slow and advanced learners in their respective subjects. Slow Learners are encouraged to improve

their performance in future by counseling. Counseling Sessions are used to sort out the personal issues, academic and non-academic problems.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college has a comprehensive academic calendar which is annually updated. It is planned and prepared for the current academic year after meetings of the faculty wherein all scholastic and co-scholastic activities are decided and it is finalized by the time-table committee members in consultation with the Academic Committee and IQAC. The schedule in the calendar is strictly followed for conducting the various academic events which includes curricular activities, co-curricular activities, examinations etc. External evaluation of all theory courses are done by End Semester Examination conducted by the affiliating university. Tentative dates of practical exams, unit tests and model examinations are also given in academic calendar. The time table for each batch and semester are prepared and implemented accordingly. The teachers plan according to the academic calendar and guidelines of the University. Tentative dates for academic activities, co-curricular activities, celebration days, seminars, workshops, study tour, field trip, expert and resource talks and community based programmes, field trip, study tour, etc. are indicated in the academic calendar. The faculty members keep a record of personal information of students, time table, academic calendar, details of daily work engagements, extra work done, teaching notes-content and learning experiences, attendance of students, internal assessment of students-grades given to students with respect to assignments/seminars/projects, test paper, attendance, etc. Meetings are conducted by the principal with the teachers to intimate the tentative programmes marked in the academic calendar. Outbreak of COVID-19 in late December 2019, has affected across the world. Education has been hit hard. Students, schools, colleges and universities were adversely impacted.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.balurghatbedcollege.org/pdf/performance.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
07001	BEd	TEACHER EDUCATION	193	193	100
19101	MEd	TEACHER EDUCATION	49	49	100

[View Uploaded File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.balurghatbedcollege.org/pdf/bed2020.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

### 3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	4	Anthropological Survey of India, Ministry of Culture, Government of India	1104000	276000
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### 3.2 – Innovation Ecosystem

#### 3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Research Paper Writing and Presentation	M.Ed. Section	15/02/2020

#### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	0
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#### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
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### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
EDUCATION	1
PHYSICAL EDUCATION	1

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	The Emergence of New Rhythm in Childrens music by Rabindranath Tagore	1	0
National	An Analysis of Indian Poetry in English	1	0

National	An Analysis of Philology	1	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
EDUCATION, DR. BOBBY MAHANTA	1
EDUCATION, DR. PRABIR BERA	1
EDUCATION, RAKESH CHOWDHURY	1
<a href="#">View Uploaded File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	Null	0	0	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	Null	0	0	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	14	2	0
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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Public Health Sensitization and Awareness Programme	Indian Red Cross Society, Dakshin Dinajpur District Branch	40	300
Swachh Bharat Abhiyan	Rotery Club Of Balurghat Atreyee Greater	38	383
World AIDS day and Observation of	Liones Club of Balurghat Greater	25	386

AIDS Awareness Programme			
Blood Donation	Association with Federation of India Blood Donors Organization	1	49
Yoga Meditation and Personal Concealing	Bharat Sevashram Sangha	40	320
Campaign for Gender Equality in Indian Society	Rotery Club Of Balurghat Atreyee Greater	36	345
Campaign for Tobacco Smoking and Chewing	Rotery Club Of Balurghat Atreyee Greater	37	353
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nabin Baran Cultural Programme 29-11-2019	Prize Given to the Successfull Students	Balurghat B.Ed. College	387
State Level Science Fair Exabition 31-09-2019 01-10-2019	Prize Given to the Successfull Students	Government of West Bengal	2
Sports Games	Prize Given to the Successfull Students	District Level in Sports organised by The District Sports Associaton	3
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Observation of College Foundation Day	Balurghat B.Ed. College	Observation of College Foundation Day	32	325
Nirmal College Abhiyan	Balurghat B.Ed. College	Nirmal College Abhiyan	40	375
Observation of Rabindranath Tagore 79th death anniversary	Balurghat B.Ed. College	Observation of Rabindranath Tagore 79th death anniversary	42	376
Anniversary of Quit India	Balurghat B.Ed. College	Anniversary of Quit India	42	370

Movement		Movement		
Independence Day Celebration	Balurghat B.Ed. College	Independence Day Celebration	42	390
<a href="#">View File</a>				

### 3.5 – Collaborations

#### 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange on the basis of the MoU	Balurghat B.Ed. College 1. Dr. Kalyan Pandey, 2. Sri Indrajit Saha, 4. Sri Saibal Kanti Payra, 4. shovan Ghosh, Yogoda Satsanga Palpara Mahavidyalaya, Purba Medinipur, West Bengal, 1. Kathika Khatua, 2. Samikshya Ghosh	College	2
Faculty Exchange on the basis of the MoU	Balurghat B.Ed. College, 1. Chand Kumar Das, 2. Samir Basak, 3. Prasanta Mahato, Haji Saheb Teachers' Training College, Sonatola, Amrity, English Bazar, Malda, 1. Sumanta Bera, 2. Shishir Mandal	College	2
Faculty Exchange on the basis of the MoU	Dr. Kalyan Pandey (23-11-2019), Shovan Ghosh (23-11-2019), Saibal Kanti Payra (24-11-2019), Indrajit Saha (24-11-2019), Kaliachak Sultana College of Education, Malda, 1. Sanjoy Halder, 2. Gurupada Maity	College	2
Faculty Exchange on the basis of the MoU	Balurghat B.Ed. College, 1. Animesh Chowdhury, 2. Rabindranath Bar, 3. Indrajit Saha, Rahamania B.Ed. College, Malda, West Bengal, 1. Mazibar Rahaman, 2. Jahid Abbas	College	2

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
STATE	Professional Academic exchange of faculties	Nadipar Girls High School, Chakvrigu, Balurghat, Dakshin Dinajpur	23/07/2018	30/06/2021	93
STATE	Professional Academic	Namabongi High School, Balurghat, Dakshin Dinajpur	23/07/2018	30/06/2021	96

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Yogoda Satsanga Palpara Mahavidyalaya, Palpara, Purba Medinipur, Pin. 721458	10/10/2018	Professional Academic exchange of faculties	542
West Bengal Council for Educational Administration Management West Bengal Council for Educational Administration Management	06/02/2017	Professional Academic	442

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#### **CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

##### **4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
11.3	6.07

4.1.2 – Details of augmentation in infrastructure facilities during the year



Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Others	Existing
Classrooms with Wi-Fi OR LAN	Existing
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#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Fully	3.22.10	2017

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	2754	0	286	0	3040	0
Reference Books	6097	0	0	0	6097	0
Journals	23	0	0	0	23	0
Others(s pecify)	1	0	0	0	1	0
Others(s pecify)	5	0	0	0	5	0
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
DR BOBBY MAHANTA	Designing Flexible Approach of Learning (03 Week Course)	MOOC, Offered by UNESCO OE4BW-Online Mentoring Programme 2020	10/05/2020
<a href="#">View File</a>			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	101	3	2	101	1	7	11	2	0
Added	0	0	0	0	0	0	0	0	0
Total	101	3	2	101	1	7	11	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

90 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
13.55	3.43	11.3	6.07

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Balurghat B.Ed. College has well equipped classrooms for different mediums of instructions like English, Bengali and Sanskrit. We have different rooms for each method like English, Bengali, Sanskrit, History, Geography, Political Science, Physical Science, Life Science, Mathematics, Computer Science and Application. Classrooms are fully ventilated and well lighted. It has physical facilities like fans, tube lights and good sitting arrangements. Regarding the library, the working time of the library is from 11:00am to 5:00pm. From the reference section students can refer books for relating to their course, competitive examinations, general awareness and personality development. The library is opened to alumni, teachers from lab school and outside research scholars also. In Psychology, science and Mathematics lab student teachers engage in experiments. Language and Social science students are also practicing the skills in their departments. The college has provided a well equipped language laboratory for the students. Research colloquium is also conducted for M.Ed students for quality dissertations.

<http://www.balurghatbedcollege.org/pdf/INFRASTRUCTURE.pdf>

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	50 PERCENTAGE COURSE FEE EXEMTED	122	6100000

<b>Financial Support from Other Sources</b>			
a) National	0	0	0
b) International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Students guided for competitive examinations	22/08/2019	225	Placement Cell, Balurghat B.Ed. Colleg
Career Counseling	05/09/2019	112	CLASS ROOM, KOLKATA
Soft skill Development	28/10/2019	350	BALURGHAT B.ED. COLLEGE
Remedial Coaching	08/01/2020	403	BALURGHAT B.ED. COLLEGE
Language Lab	12/02/2020	35	THE BRITISH INSTITUTE OF ENGINEERING AND TECHNOLOGY THE BRITISH INSTITUTE OF ENGINEERING AND TECHNOLOGY
Yoga Meditation	27/02/2020	418	BHARAT SEVASHRAM SANGHA
Personal Counseling	29/02/2020	175	GUIDANCE AND COUNCELLING CELL, BALURGHAT B.ED. COLLEGE
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	WBCS, IAS, UPSC, WBPS	7	20	3	3
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	NIL	0	0
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### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	22	B.ED.	WBUTTEPA	DEPARTMENT OF TEACHER EDUCATION, WBUTTEPA (DAVID HARE CAMPUS), INSTITUTE OF EDUCATION FOR WOMEN, SATYAPRIYA ROY COLLEGE OF EDUCATION	M.ED.
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### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3
GATE	1
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### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
CRICKET - 10-12-2019	BALURGHAT B.ED. COLLEGE	20
ANNUAL ATHLETICS MEET - 22-01-2020	BALURGHAT B.ED. COLLEGE	390
KABADI - 20-02-2020	BALURGHAT B.ED. COLLEGE	25
Football Tournament - 27-08-2019	DISTRICT SPORTS ASSOCIATION	25
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## 5.3 – Student Participation and Activities

### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for	Number of awards for	Student ID number	Name of the student
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			Sports	Cultural		
2019	CULTURAL PROGRAMME	National	Nil	1	26	NIBEDITA DEBNATH
2019	CULTURAL PROGRAMME	National	Nil	1	43	TAMALIKA MAJUMDER
2019	GAME & SPORTS	National	1	Nil	10	DIPA SARKAR
2019	GAME & SPORTS	National	1	Nil	121	SAGAR MONDAL
2019	GAME & SPORTS	National	1	Nil	32	MAUSAM KUMAR SARKAR
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

For every academic year, a student council is formed through selection. Student representatives are selected through nomination. The college follows the bye laws of the functioning of student council. The members initiate in participating in the various activities of the institution. Cultural activities provide exposure to innate talents of students who can actively participate, conduct cultural programs through proper management. In order to achieve this mission several rallies and programs were organized under the guidance of various committees. Activities such as Anti plastic and Environmental Safety program, literacy program, blood donation activity etc were organized. The college provided excellent sports culture for the students for their all-round development. It has a large playground for outdoor activities. The college provides indoor games facilities as well. There is proper provision of equipments and facilities. There are rooms for physical health and training, performing arts, meditation, fine arts etc. Keeping in view the most prominent issue of 2019-2020 i.e. Covid-19 an awareness seminar was held. Students were explained all the guidelines regarding Covid-19. At the same time students were graphically illustrated the importance of digital network and service platforms to maintain the connectivity of the world. To create, maintain and to enhance quality in all spheres is the main task of our institution.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

5.4.2 – No. of enrolled Alumni:

122

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni Meeting held on 16-12-2020 Attended- 21 Alumni do contribute to cultural activities on the occasion of Annual Function. A meeting is arranged between the Principal, Alumni and committee members are to decide activities to be conducted in the college to maintain discipline of the college and to organize different cultural programs of the college. The Alumni attend the meetings in

which they reveal their experiences regarding the development of the college and building the careers of the students undergoing teacher education program. They highlight the activities of the Institution to the people through news agencies, letting the college know about stipends and books for poor and meritorious trainees'. They also give suggestions to the current students to build their academic careers. The alumni give the demo lessons, provide guidance to students in preparing CV, giving interviews, placements, sharing with the students and encountering challenges in the work places, sharing the best practices of their institutions as well as with the active participants in inter college competitions and National Conferences.

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. The College has a decentralized Committee system which is effectively monitored by an internal organizational structure. Different committees are formed under the guidance of the college Governing Body to look into the activities related to the academic, administrative, finance, students association, cultural programs and community programs. The teachers take all academic decisions and give suggestions which are closely monitored by the Principal and the Academic Adviser of the College. 2. The GB of the College has participated in all the policy decisions making regarding administrative and financial matters of the College. The IQAC plays an active role in monitoring and constantly improving the overall performance of the College.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Providing suggestions as and when needed faculties attend workshop seminars organized by Higher Education Department, Govt West Bengal. The Management discusses with the Principal and both the members of teaching and non-teaching staff for development of curriculum in the form of giving suggestions and constructive remarks on it, to help the principal for smooth administration of the college. Besides, the Management discusses with the members of the Governing Body for the allocation of resources to be utilized by the institution for the preparation of trainees.
Teaching and Learning	The time slots for the commencement of the semester, admission and examinations are identified. The Principal acquaints the student teachers with the overall working of the schools to make them fit to conduct themselves in all activities of the

schools. Initially, the number of teaching and non-teaching days is counted and holidays are marked in the calendar. The teaching days are then divided as per the credit requirements for each pedagogy of school subject and finally the plan is prepared This is followed by the planning for the curricular and the co-curricular activities. The requirements of various committee members and the time slot required by them are taken into consideration. The Principal participates in the development of academic plans. The administrators are informed through e-mails. It is also uploaded on the website. Sufficient time spaces are kept for organizing development activities, seminars and workshops. In addition to these, the college regularly holds add-on and value added programmes in order to provide additional knowledge and information related to their courses of studies. Teaching learning of the college is maintained as per university academic calendar. The entire matter is monitored and evaluated by the principal time-to-time. Departmental seminars, outreach programs etc are held as part of the academic program of teachers education program of the college.

**Examination and Evaluation**

As per the direction of the parent University the student teachers desirous of obtaining the B.Ed.degrees have to complete the total 2000 (500 per semester) for B.Ed. course and the same system is followed to complete two-year M.Ed. program. The final evaluation for B.Ed. and M.Ed. programs as per the NCTE Regulations, 2014 is made on the bases of the guidelines prepared by the Curriculum Committee constituted by the Higher Education Department, Government of West Bengal.

**Research and Development**

The institution advises and encourages the teaching staff to undertake research programs and many of them have been enrolled for Ph.D. program. Some teachers have also got their research articles published in National and International journals. The college provides all sort of support to them

**Library, ICT and Physical Infrastructure / Instrumentation**

The college is well equipped in all sorts of ICT equipment including ICT

	<p>lab of up-to -date standard. The Library of the college is rich enough to meet the reading and learning needs of the students in the successful completions of their respective teacher education program. The library is fully automated and the entire system is looked after by trained and qualified librarians and the number of titles have already exceeded 10,000.</p>
Human Resource Management	<p>The institute has recognized the faculty development needs and career progression of the staff through the following SWOC analysis if done individually by faculty members and discussed in staff meetings Faculties do their self-appraisal and provide constructive feedback regarding their needs. Faculties are continuously encouraged by the Management to undertake research and/or further studies. The Faculties are given ample freedom to decide on the area of major/minor research themselves and are constantly supported by the Principal. The Faculties regularly come forth with their needs to attend specific training programs/ workshops/ seminars being held both nationally and internationally. The institution sends faculties for refresher courses and orientation courses. The college holds bi-monthly in-house discussion over the selection of areas and topics of research with specific reference to teachers training and education.</p>
Industry Interaction / Collaboration	<p>The college had successfully signed MoUs with different professional institutions, educational institutions, and other organizations of socio-cultural and economic importance to provide to maximum possible support to our students in the process of empowerment in life.</p>
Admission of Students	<p>The admission system is based on Centralized admission process as maintained by the affiliating university</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>There is a strict provision of planning, administration and development of the institution in the academic and administrative perspective. For the smooth functioning</p>



	of the system there are effective systems for communication between principal, administrative staff and teaching staff. Records are maintained electronically (through electronic devices) and necessary information (if required) is electronically (through electronic devices) circulated among competent person.
Administration	To improve and quicken administrative work, the college introduces the use of ICT and e-Governance in the office.
Finance and Accounts	The college has appointed qualified Chartered Accountant and the audit is prepared annually on regular basis and the records are kept safe for retrieval in a computer/through computer retrieval system.
Student Admission and Support	The admission system for both B.Ed. and M.Ed. program is based on the centralized admission system as introduced by the affiliating university. The admission cells of both the courses remain always active in providing necessary admission related information as and when needed to the students visit the college. The college provides manual support to students who are selected and sent to the college for admission to B.Ed. and M.Ed. programs. They are also briefed about the courses and the syllabus and curriculum as well as the teaching learning programs of the college.
Examination	Semester-based examinations are held by the university and the college acts as per instruction of the university in this matter. In addition to it the college notifies examination related information in the college notice board and circulated through WhatsApp and phone calls for information.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	NIL	One day training programme on KOHA Library Software and Reprography for Library Staff	08/07/2019	08/07/2019	Nil	6
2019	NIL	5day non teaching Staff development Programme on "Training in Technical and Technological Skills for Administrative Development" For 2019-20	22/07/2019	26/07/2019	Nil	11
2020	Faculty Development Programme On Teachers' language and Communicative Skills Development for Effective Teaching	NIL	02/03/2020	09/03/2020	40	Nil
2020	Paradigm Shift in Teaching-Learning Pedagogy Scope of Research Methods in	One week National Level Online Faculty Development Programme	09/06/2020	15/06/2020	1	Nil

Post Covid  
ERA

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
INTERNATIONAL CONFERENCE ON COGNITIVE SCIENCE, LANGUAGE REALITY - Rabindra Nath Bar, Sourav Mandal, Animesh Chowdhury	3	09/01/2020	11/01/2020	3

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
42	42	17	17

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
EPF AND MEDICAL ABIDE BY THE EPF RULES	EPF, MEDICAL AND RETIREMENT BENEFIT AS PER STATE GOVT. NORMS	SCHOLARSHIP

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college conducts internal and external financial audits as per the requirement of University, Govt. and UGC. The Internal auditors arranged by the college who check thoroughly and audit of the expenditures of the institute. The college has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance. The Finance Committee thoroughly verifies the income and expenditure details and the compliance report of internal audit is submitted to the management of the institution through principal. External audit is conducted once in every year by an external agency. The mechanisms used to monitor effective and efficient use of financial resources are as below:

- Before the commencement of every financial year, principal submits a proposal on budget allocation, by considering the recommendations made by the heads of all the departments, to the management.
- College budget includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, other consumable charges etc., and non-recurring expenses like lab equipment purchases, furniture and other development expenses.
- The expenses will be monitored by the accounts department as per the budget allocated by the management.
- The depreciation costs of various things purchased in the preceding years are also worked out.

Process of the internal audit: All vouchers are audited by an

internal financial committee on half yearly basis. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the principal.

The same process is being followed for the last five years. Process of the external audit: The accounts of the college are audited by chartered accountant regularly as per the government rules. The auditor ensures that all payments are duly authorized after the audit, the report is sent to the management for review. Any queries, in the process of audit would be attended immediately along with the supporting documents within the prescribed time limits. The institution did not come across with any audit objection during the preceding years. All these mechanisms exhibit the transparency being maintained in financial matters and adherence to financial discipline to avoid defalcation of funds or properties of the institution at all levels. The audited statement is duly signed by the authorities of the management and chartered accountant

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0
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6.4.3 – Total corpus fund generated

0
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### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Academic and Administrative Audit Team Consisting of following Members, PROF. (Dr.) PANKAJ KUNDU, Principal, Balurghat College Registrar, Dakshin Dinajpur University (Additional Charge), PROF. (Dr.) BIMAN CHAKRABORTY, Principal, Balurghat Mahila Mahavidyalaya, Pro. (Dr.) DEBABRATA DEBNATH, Dean,	Yes	GOVERNING BODY, BALURGHAT B.ED. COLLEGE

		Faculty of Law, Education, Library Science, Journalism Physical Education, University of Gour Banga Head, Department of Education, University of Gour Banga, Malda, India		
Administrative	Yes	Academic and Administrative Audit Team Consisting of following Members, PROF. (Dr.) PANKAJ KUNDU, Principal, Balurghat College Registrar, Dakshin Dinajpur University (Additional Charge), PROF. (Dr.) BIMAN CHAKRABORTY, Principal, Balurghat Mahila Mahavidyalaya, Pro. (Dr.) DEBABRATA DEBNATH, Dean, Faculty of Law, Education, Library Science, Journalism Physical Education, University of Gour Banga Head, Department of Education, University of Gour Banga, Malda, India	Yes	GOVERNING BODY, BALURGHAT B.ED. COLLEGE

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The college contacts the parents of the students under special circumstances. The college collects feedback from parents as and when needed. The feedback contains: 1. Suggestions for improvement in academic affairs and development of the college. 2. Direct communication of problems faced by the students, if any, regarding particular issues can be intimated to the teachers that can be addressed by the college and the teachers. 3. Guidance and counseling provided to students appreciated by the parents.

6.5.3 – Development programmes for support staff (at least three)

- The college conducts training programme for laboratory staff to improve their skill under the supervision of College teachers who served as a resource person to train the laboratory staff to update their knowledge and skill.
- Non-teaching staff trained to handle computers in office work and maintenance of office records.
- Training provided to library support staff regarding operation of gadgets used in e-library.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Extension of the college building and upgraded the college Library.
- Purchase of Equipments and learning materials.
- The campus greened and made plastic-free.
- Facilities for students in learning extended.
- Teachers encouraged to undertake their individual research activities.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	MoUs signed with different professional and educational institutions and other social organizations	11/09/2019	11/09/2019	11/09/2019	16
2019	Add-on Certificate courses and value-added programme.	05/12/2019	05/12/2019	05/12/2019	16
2020	Celebration and observance of birth days nationally important	03/03/2020	03/03/2020	03/03/2020	16

presence

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women day Celebration	08/03/2020	08/03/2020	119	79
Lecture on women empowerment	14/08/2019	14/08/2019	122	81
Self-Defence Training	20/01/2020	20/01/2020	111	76

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Cleanliness drive Organized on 02-10-2019 where the students, teaching and non-teaching staff of of D.El.Ed., B.Ed. and M.Ed. courses actively participated. The college has adopted the policy of a Green and Clean Campus. Students, Teachers and Non-Teaching Staff follow a zero tolerance policy about the use of plastic within the campus. Emphasis is laid on the use of biodegradable material. Daily maintenance and monitoring of electrical appliances are done to stop the wastage of electricity and conservation of energy Regular awareness camps for conserving the ecosystem.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Rest Rooms	Yes	0
Special skill development for differently abled students	Yes	0
Ramp/Rails	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	02/10/2019	1	clean surroundings campaign	Hygiene	250

2019	1	1	21/10/2019	1	Old Newspaper Collection Drive/Waste to knowledge programme	service to community	270
2019	1	1	14/11/2019	1	Door to Door Campaign on the need to reduce the use of Plastic and waste segregation	environmental awareness	222

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Leave rules, service conduct rules of employees and general behaviour rules and stakeholder	08/05/2012	Instructed by the GB the Principal takes proper initiative in the matter of following the general rules of the college as per university guidelines and the decision adopted by the college. The Principal regularly evaluates whether moral codes of conduct ethics and general human values are maintained in the college as per Government of West Bengal services rules regulations. The Principal time to time issues instructions to all students and employees of the college in respect of values, morality, ethics and discipline. Leave rules are framed by the Trust and approved on 08-05-2012 approved GB meeting on 29-07-2012

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Fair Governance for Citizens	12/12/2019	12/12/2019	170



Freedom and Dignity			
indian tradition and spirituality	10/02/2020	10/02/2020	168
<a href="#">View File</a>			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Plastic is banned in the institute.
- Green landscaping with trees and plants.
- Students participate in a campaign like "Go Green"
- Awareness about the benefits of plantation of more and more trees.
- Use of organic manure and fertilizer in the college garden

## 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

To orient the students to the real educational scenario prevailing in the schools with the help of smart class. The student teachers whose achievements are found to be unsatisfactory are made to contact the respective teacher educators for remediation. Students are encouraged in yoga exercises to keep their body and mind fit. They are informed about principles of yoga education and are made to be in regular touch with Bharat Sivasharam Sangha. Students are encourage to prepare models and project in order to develop innovativeness and creativity in them and teachers are encourage to devote themselves to their quality enhancement and qualification development.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.balurghatbedcollege.org/pdf/acapurpose1.pdf>

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college accommodates the vision to empower the community. One such initiative has been the Safe Drive Safe Live Campaign organized by the College in collaboration with the IQAC, Balurghat B.Ed. College. The students were trained and deployed to spread consciousness about road safety and traffic regulations. Students prepared posters and Banners and participated in traffic management in and around the college. Awareness campaigns were carried out at different localities in the vicinity of the college and local high school students were included in the field of activities. Drivers, Conductors and Helpers of commercial vehicles were sensitized about safe traffic practices.

The college adopts and launched many social and cultural programs for the benefit of the people of the locality. It organizes various awareness programs to protect women life against domestic tortures, to prevent child-marriage and child labour, to mobilize public opinion against superstitions and evil practices mainly among the tribal communities and also to organize literacy and blood donation program in the benefit of the nation. The faculties of the institute act as Mentors and foster the motto of making winning a habit in the students. Balurghat B.Ed. College is the oldest and premiere teacher training college of the District of Dakshin Dinajpur, West Bengal. The college is working with the vision to develop a high moral character among the students, to provide quality teacher education and make them able to acquire higher places in this competitive world so that they can face the future challenges. All the teaching and non-teaching staffs are working with a goal to achieve our vision and target of the institution. The journey of the college shows the achievement of the institution highlighting our vision, priority and thrust towards the people.

Provide the weblink of the institution

<http://www.balurghatbedcollege.org/pdf/acapurpose2.pdf>

### **8.Future Plans of Actions for Next Academic Year**

Balurghat B.Ed. College was established with definite educational and social development. It aims at improving the quality of education and launching many programs to inspire the backward communities to join the movement of formal education to defeat illiteracy among them. The activities of the college are limited not only to providing quality teacher education and training to students but the college has also been trying its best to organize many such programs as will create awareness among people about the value of education and the importance of various national and international days and their implications in life. So the college has planned:

- To promote online teaching and learning activities with traditional education system.
- To conduct online webinar and conferences.
- To provide welfare facilities towards the students living in slum areas
- Provide assistance and guidance for clearing various competitive examinations.
- To introduce new courses to empower the young generation
- To create awareness among people with respect to their rights and duties.
- To let the people of the backward communities know of the benefits provided by the Government.
- To improve the quality of teacher education and training,
- To improve the communicative skills among the teachers and students,
- To encourage and provide supports and facilities to teachers to undertake research activities in the field of teacher education and training,
- To empower the students through 'add-on' and 'value-added' programs.
- To train the non-teaching staff for better office performances,
- To make the campus green,
- To protect the college against pollution,
- To maintain the college campus properly,
- To widen the scope for the use of ICT for teaching and learning.