Yearly Status Report - 2016-2017

Part A	
Data of the Institution	
1. Name of the Institution	**BALURGHAT B.ED. COLLEGE**
Name of the head of the Institution	**DR BOBBY MAHANTA**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03522259179**
Mobile no.	**9434963214**
Registered Email	**balurbedcollege@gmail.com**
Alternate Email	**drbobbymahanta@gmail.com**
Address	**MANGALPUR, BALURGHAT, DAKSHIN DINAJPUR**
City/Town	**BALURGHAT**
State/UT	**West Bengal**
Pincode	**733101**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed**
Name of the IQAC co-ordinator/Director	**DR KALPATARU MONDAL**
Phone no/Alternate Phone no.	**03522259179**
Mobile no.	**9933351560**
Registered Email	**kalpatarumondal@gmail.com**
Alternate Email	**balurbedcollege@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.balurghatbedcollege.org/index.php

4. Whether Academic Calendar prepared during the year

Yes

if yes,whether it is uploaded in the institutional website: Weblink :	http://www.balurghatbedcollege.org/academic-program.php

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**C**	**1.71**	**2009**	**15-Jun-2009**	**20-Apr-2012**
2	**B**	**2.21**	**2012**	**21-Apr-2012**	**20-Apr-2017**

6. Date of Establishment of IQAC

10-Sep-2008

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Innovative Teaching, Learning, Evaluation &	**19-Aug-2016** **2**	**274**

Healthy Practices in the field of Teacher Education			
Seminar on Quality Teacher Education Vs Quality National Education organized by Balurghat B.Ed. College	18-Nov-2016 1		240
Seminar on Quality Enhancement of Teaching Approach at the Secondary Level by the college at Dilip Dhar Auditorium	04-Feb-2017 1		277
Seminar on Development of Communication Skills among Students at the School Level organized by Balurghat B.Ed. College	08-Mar-2017 1		270
Seminar Strenthening Yoga Education International Yoga Day observed	21-Jun-2017 1		275

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	0	NIL	2017 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View Link](#)
10. Number of IQAC meetings held during the year :	**5**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View Uploaded File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities	**No**

during the year?	

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- **Students and Teachers Attendance management system through the Biometric.** ● **Installation of KOHA** ● **Civil Service coaching programme** ● **Proposal sent for introducing NSS. Already applied to the university.**

- **Students and Teachers Attendance management system through the Biometric.**

- **Installation of KOHA**

- **Civil Service coaching programme**

- **Proposal sent for introducing NSS. Already applied to the university.**

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Student Induction Programme	**A five day induction programme was organised for freshers which included talent search, invited talks ,and environmental awareness.**
Mentor system for the students of villages	**Adopted and implemented successfully**
To ensure academic quality a need of National seminars is felt	**National Seminar on languages with the aid of the Language Lab was successfully conducted**
For the overall development of the students various activities were planned	**Lions Club of Balurghat Greater, Bharat Sevaashram Sangha, Red Ribbon, District Sports Association, Red Crossm, Balurghat Law College, Balurghat Natak and cultural activities organized throughout the year**
Hands-on-training workshops	**Hands-on-training workshops conducted by the different departments of the institution in collaboration with the different institution and the community and stakeholders.**
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date

GOVERNING BODY	15-Jun-2017

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	08-Mar-2017
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The Balurghat B.Ed. College have management information system, which is accommodated in the college mainly targets to promote the creative activities as well as speedy work out method of programmes schemes. Hence the college adopts an unified use of technology to facilitate inter departmental communication essential working of different units of the college like the Administrative Department, Classroom, Library, Laboratories along with the Higher Education Department, NCTE, NAAC, University and U.G.C. The various modules used by the college to facilitate the salutary working of the institution 1. Online Admission Process : The centrally admission process is done by the affiliating university. 2. CCTV Installation in the Premises: The vulnerable spot of the premises and other sides of the college campus. Regular surveillance is done to make the administration for smooth and transparency conduct of university examination, classrooms discipline, ground activities and also has helped to finish even minor cases of raging. 3.Library Automation : Library is totally computerized

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500

words

> The Balurghat B.Ed. College follows the syllabus approved by the Board of Studies constituted by the Affiliating University. The B.Ed. program is as per the guidelines of NCTE, the Higher Education and affiliating University. It comprises different courses. The institution trains student trainees to develop competencies for quality teaching keeping in mind the vision and mission of the college. At the commencement of the programme the institution distributes the syllabus to each student and conducts orientation programme for the newcomers. The staff under the leadership of the Principal discusses the entire curriculum and prepares the time table. Teachers are assigned charge of various activities and the same is informed to students. The academic calendar is prepared at the beginning of each year. A regular staff meeting takes place where the staff discussed before executing any programme in the college. Delivery of curriculum is through activities like field-visits, seminars, academic workshops. Innovative teaching methods like discussions, seminar presentation, team teaching and Technology-enabled teaching etc were implemented throughout the year.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
0	NIL	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	VOCATIONAL/WORK EDUCATION, HEALTH AND PHYSICAL EDUCATION, PEACE EDUCATION, GUIDANCE AND COUNSELLING,	07/07/2007

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	Nill	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field

BEd	INTERNSHIP	Projects / Internships
		286

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

At the end of each semester feedback are collected from each student and it is analyzed. The mechanism is that all the students are required to fill in the hard copy provided by the college on different parameters. The staff tries to understand the students' difficulties at both personal and academic level. Students are guided by teachers regarding self study. Feedback is analyzed by the faculties and submitted to the Academic Adviser. Necessary suggestions are provided to the teachers basing on the feedback relating to the different aspects of teaching. The teacher then implements the suggestions on the different aspects as per the feedback received. A regular staff meeting takes place where discussion and feedback given by each faculty member helps in improving the functioning of the institution. Feedback is received from alumni on various activities conducted by the college during alumni meet. Valuable suggestions are received and discussed with the Heads of Institution of the Practice Teaching schools.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	EDUCATION	200	87	87

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	87	0	32	0	32

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
32	32	61	4	2	61

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Balurghat B.Ed. College adheres to the students mentoring system as it considers it to be an important mechanism to provide feedback as and when required. The process of Mentoring is an individualized form of counseling and guidance. It addresses the needs of the students in the campus. The mentoring system is aimed at fostering a better rapport between the students and the teachers at a personal level. A mentor is a teacher acting both as a friend and a role model who supports and encourages a student in his/her academic and personal growth. The mentor guides a student in his/her academic pursuits and emotional and psychological development. Each faculty member is the mentor of a group depending on the classroom frame and the learning progress.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
87	32	1:3

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
32	32	0	0	2

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	DR BOBBY MAHANTA	Principal	ACCOMPLISHED TEACHER EDUCATOR AWARD, RECEIVED FROM COMMONWEALTH COUNCIL FOR EDUCATIONAL ADMINISTRATION AND MANAGEMENT

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	07001	2016-2017	03/11/2017	21/03/2018

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Balurghat B.Ed. College puts great emphasis on academic improvement of the students as the college considers it to be a paramount importance to coordinate the teaching learning activities for the best outputs. The evaluation of the students on the basis of examinations is an integral part of the teaching–learning process. The college follows criteria for internal evaluation system prescribed by the affiliating University. The faculty informs and elaborates the syllabus along with internal and external evaluation scheme, its objectives and paper patterns to students at the beginning of their respective academic session. The faculties provide extra guidelines and counselling to students regarding evaluation whenever required.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic Calendar which is followed by the college is based on the academic calendar prepared the university and circulated among the colleges. The B.Ed. programs which the college has been offering in are based on the norms, rules and instruction of the Affiliating University and NCTE. The entire course program is divided into 4 semesters and accordingly the syllabus for the course has been divided into 4 distinct parts. Each semester is taught in strictly in accordance with the teaching dates program prepared by the university and daily classroom teaching program prepared by the college itself. The semester end examination is held in accordance with the instruction of the affiliating university circulated from time to time and the examinations are conducted under strict supervision of the university. The post-examination procedures are also followed as per university guidelines.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.balurghatbedcollege.org/results.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
07001	BEd	EDUCATION	83	83	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.balurghatbedcollege.org/results.php

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	0	0	0

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
0	0	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	Nill	0

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	EDUCATION	4	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
EDUCATION	8

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	Nill	0	0	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	Nill	0	0	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	2	0	0
Presented papers	0	1	0	0
Resource persons	0	0	1	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
INDEPENDENCE DAY 15TH AUGUST 2016	BALURGHAT B.ED. COLLEGE	28	270
BLOOD DONATION CAMP ON THE OCCASION OF ISWAR CHANDRA VIDYA SAGARS BIRTHDAY 29TH SEPTEMBER 2016	LIONS CLUB BALURGHAT	26	239
WORLD LITERACY DAY OBSERVED ON 9TH SEPTEMBER 2016	BALURGHAT B.ED. COLLEGE	30	269
SWAMI VIVEKANANDAS BIRTHDAY 12TH JANUARY 2017	RAMKRISHNA MISSION BALURGHAT	31	250
NETAJI SHUBHES CHANDRA BOSE BIRTHDAY 23-01-2017	BALURGHAT B.ED. COLLEGE	30	275
RABINDRA NATH TAGORES BIRTHDAY 9-05-2017	BALURGHAT B.ED. COLLEGE	31	253
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited

SPORTS GAMES	AWARD FOR SPORTS	DISTRICT SPORTS ASSOCIATION	4

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
ENLIGHTMENT AMONG THE YOUTH (12/01/2017)	BALURGHAT LAW COLLEGE	Community Awareness Programme	30	270
INDIAN RED CORSS ORIENTATION PGROGRAMME (7/06/2017)	INDIAN RED CORSS SOCIETY BALURGHAT	Health Orientation Programme	28	240
LITERACY CAMPAIGN (9/09/2016)	BALURGHAT MUNICIPALITY	Literacy Programme	27	260
Observation of Swatch Bharat (02/10/2016)	Dakshin Dinajpur Journalist Club	Clearning Drive Progam	30	273

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
DEPARTMENTAL SEMINAR	ALL STUDENTS AND FACULTIS OF D.EL.ED. AND B.ED.	BALURGHAT B.ED. COLLEGE	2
INTERNSHIP	THE STUDENTS AND TEACHERS OF BALURGHAT B.ED. COLLEGE 18 SCHOOLS SELECTED FOR INTERNSHIP	BALURGHAT B.ED. COLLEGE	30

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
STATE	PROFESSIONAL	WBCEAM	30/11/2016	06/02/2018	BALURGHAT B.ED. COLLEGE AND MEMBERS OF

STATE	CARRIER AND JOB	GALAXY CONSULTANCY	02/01/2017	31/12/2017	THE COMMITTEE STUDENTS OF BALURGHAT B.ED. COLLEGE

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NGO WBCEAM	30/11/2016	ACADEMIC TRANSACTION	286
GALAXY CONSULTANCY	02/01/2017	PLACEMENT	240

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
10	4.07

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Others	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Classrooms with Wi-Fi OR LAN	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation

KOHA	Fully	3.22.10	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	2473	0	105	0	2578	0
Reference Books	5787	0	64	0	5851	0
Journals	23	0	0	0	23	0
Library Automation	1	0	0	0	1	0
Others(specify)	5	0	0	0	5	0

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
0	0	0	Nill

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	61	1	2	61	1	7	11	2	0
Added	0	0	0	0	0	0	0	0	0
Total	61	1	2	61	1	7	11	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

90 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	0

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites

16.81	4.04	36.7	4.07

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Balurghat B.Ed. College has well equipped classrooms for different mediums of instructions like English, Bengali and Sanskrit. We have different rooms for each method like English, Bengali, Sanskrit, History, Geography, Political Science, Physics, Life Science, Mathematics, Computer Science and Application. Classrooms are fully ventilated and well lighted. It has physical facilities like fans, tube lights and good sitting arrangements. The institution has appointed an electrician to look after the electronic facilities. For white board maintenance the concerned company is in contact with the institution. The institution is contacting the company whenever necessary. The institution has appointed computer engineers to look after the functions of computers and Wi-Fi systems. Different labs like Language labs and science labs are well furnished. The institution has a Science Laboratory and Psychology Laboratory. The Science Laboratory has models and apparatus. List of apparatus is maintained. There are several charts, tracing table etc for facilitating learning. Library has ample space for readers. It is well equipped with tables, chairs, and computers. There are other materials like Journals, newspapers, magazines etc. The college has provided the sports equipment for both the indoor and outdoor games. It is collaborating with the District Sports Association and opportunities are provided where the students can participate in various activities. The Balurghat Municipality manages Gym and the college are given the opportunity to avail the facility.

http://www.balurghatbedcollege.org/infrastructure.php

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	HALF FEE CONSESSION	26	18.2
Financial Support from Other Sources			
a) National	0	0	0
b)International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
YOGA	14/07/2016	286	BHARAT SHEVASHRAM SANGHA BALURGHAT
MEDITATION	14/07/2016	286	BHARAT SHEVASHRAM SANGHA BALURGHAT
PERSONAL COUNSELLING AND MENTORING	14/07/2016	286	BHARAT SHEVASHRAM SANGHA BALURGHAT
LANGUAGE LAB	02/01/2012	10	OREL

				TECHNOSYSTEMS PVT. LTD.

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2017	AIRMEN SELECTION	30	11	11	11
2017	TEACHERS RECRUTMENT	2	2	2	2

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	0	0	NIL	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	6	BALURGHAT COLLEGE	EDUCATION	CALCUTTA UNIVERSITY	M.ED.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Organized Annual	INSTITUTION	250

Cultural Programme		
Organized Intra and Inter College Debate competition	INSTITUTION	50
Organized Intra and Inter College Essay Writing competition	INSTITUTION	45
Organized Intra and Inter College Quiz Competition	INSTITUTION	35
Organized different indoor and outdoor games competition among the students	INSTITUTION	150
Organized seminar on different events	INSTITUTION	150
Organized Annual Sports meet	INSTITUTION	170
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	HIGH JUMP EVENTS	National	1	Nill	35	TAPASH DEBNATH
2016	CULTURAL PROGRAMME	National	Nill	2	6, 33	MARJINA KHATUN, KARISHMA RAWNIOR
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college is of the view that the students should be given opportunity to raise their view and opinions regarding the progression and development of the institution. Therefore all students are given a chance to participate in all the activities relating to academic development, administration development, infrastructure up-gradation and so on. The Student Council Cell is formed to execute their ideas for the overall development of the institution. The student council is formed keeping the criteria, rules and regulations under consideration. These give them a scope to prove their leadership skill.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

120

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1) A meeting is arranged between the Principal, Alumni and committee members to decide activities to be conducted in the college. 2) Informing the Alumni about the nature of activities to be conducted. 3) Inviting Alumni for different talks and lesson demonstrations. 4) Inviting Alumni to help in the organization of different activities in the college. 5) Inviting Alumni who act as experts like judges and anchors in various competitions. 6) Informing the Alumni about the nature of activities to be conducted.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

VISSION :- Balurghat B.Ed. College aspires to be nationally recognized as one of the premier institutions that offer to the society competent teachers who are humane, collaborative and multicultural in their outlook and to be globally adjudged as efficient and highly innovative disseminator of knowledge and expertise. MISSION :- To develop an understanding of academic content at a higher level by weaving 21st century interdisciplinary themes into core subjects To develop learning and innovative skills among students and teachers To equip teachers and students with research-driven instructional practices To foster life skills and work place skills among students and teachers To empower teachers and students with knowledge, skills and attitude required to create inclusive and multicultural learning environments To instill among the students and teachers the civic virtues and the spirit of giving back to the society multifold. To inculcate moral values and professional ethics in teachers and students. To strengthen students' national spirit to achieve the goal of clean, corruption free nation. The regulatory bodies of this college are the Governing Body of the college, University of Gour Banga and the Eastern Regional Committee, N.C.T.E, Bhubaneshwar . Among these regulatory bodies, the College Governing Body plays an interventionist role for proper management of the college both in academic and administrative perspectives. The members of the Governing Body are dedicated and committed persons in making this institution a good centre of teaching training.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	? The B.Ed curriculum is updated in every 5th year ? BOS forms various committees and sub committees for revising B.Ed curriculum ? Each committee calls for comments and feedbacks from the faculty members of various institutions ? Based on the feedbacks and also the recent trends

		the committee revises the syllabus and the draft of the revised syllabus is mailed to colleges calling for input and comments ? Based on the feedbacks, BOS gives input to academic council regarding curriculum up-gradation
	Teaching and Learning	The following are the ways used to engage students in active learning: ? Resource mobilization for active learning • The institution has a well-stocked and continuously updated library with 8476 books and complementary journals, Encyclopedias, CDs of various subjects area, psychological journals etc. • Provisions are made in the framing of the time table so that students have designated time schedules wherein they utilize the library services • Students are engaged in the library by giving them assignments, tutorial questions, projects (individual and group), book reviews, open book assignments, using newspapers and journals for presentation • Institute is in the process of developing has web portal in academic year 2015-2017 where reading materials and references are put for each topic taught and students can avail themselves this for their study and reference • The college is also trying to adopt asynchronous techniques of teaching learning like blended learning and providing e instructional materials through their institutional emails to engage students in active learning. ? Peer tutoring The share and Care program based on the mentor – mentee system trains the students in: • Basic skills in computer operations and programs like excel and power point • English speaking skills • Statistics in evaluation • Lesson planning • Remedial teaching ? Active Learning Is promoted by employing various activities such as: • Seminar presentations • Self study cum discussions • Co-operative learning techniques • Open book assignments • Group learning strategies such as brainstorming, buzz sessions etc • Concept mapping techniques • Use of web resources such as discussion forums
	Examination and Evaluation	B.Ed assessment: As per the direction of the University of Gour Banga, the student teachers desirous of obtaining the B.Ed. degree have to complete the

	total 2000 (credit : 80) marks in 4 semesters. Internal Assessment in case of practical activities 60 of 2000 marks is done continuously throughout the academic year by way of: Micro teaching Open book assignment Essays Terminal examinations Class tests Practice Teaching Seminars Community work SUPW Computer assisted presentation Simulated lessons Internship Action research project.
Research and Development	The Institution has sent and is also sending the teaching and non-teaching staff for attending training and orientation programmes for further developments of their skills. Development Programs on innovative teaching practices like active learning, critical thinking, cooperative and collaborative learning, catering to diverse learning needs for faculty members. Training for Handling fire extinguisher for non-teaching staff. The institution has made the policies with allocation of resources for ensuring professional development of the faculties. For this, there is budget allocation for staff development in the form of getting study leave for higher studies and research, participation in seminars, conferences and workshops etc.
Library, ICT and Physical Infrastructure / Instrumentation	Planning for the functioning of the library and reviewing the rules and regulations of library periodically Stock taking regarding the status of books/journals/periodicals etc, purchases, additions, demand and upkeep of books Taking decisions regarding necessary actions to be adopted in the cases of books missing or not returned by students staff Discussion regarding budgetary allocations for current academic year, purchase of new books, renewal/subscription of journals, library automation and website updating Taking routine and non-routine decisions regarding the matters concerning the functioning of the library. Teachers are encouraged to prepare lesson plans using latest technological methodologies Teachers are using smart boards in the smart classes. Students have to mandatorily submit ICT based lessons and prepare ICT enabled teaching aids to the institution The institution has

	furnished its infrastructural facilities by allocating separate rooms for different sections of the B.Ed Programme for general papers and separate rooms for content cum methodology papers with the facility of reading room in library, laboratory for every lab- based subject to keep pace with the academic growth.
Human Resource Management	The institute has recognized the faculty development needs and career progression of the staff through the following SWOC analysis if done individually by faculty members and discussed in staff meetings Faculties do their self-appraisal and provide constructive feedback regarding their needs. Faculties are continuously encouraged by the Management to undertake research and/or further studies. The Faculties are given ample freedom to decide on area of major/minor research themselves and are constantly supported by the Principal The Faculties regularly come forth with their needs to attend specific training programs/ workshops/ seminars being held both nationally and internationally. The institute sends faculties for refresher courses and orientation courses.
Admission of Students	The admission system is based on Centralized admission process as maintained by the affiliating university

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Student Admission and Support	The college launched a free coaching camp for the aspirants of Civil Service Examinations in the campus. The teachers of the college provide them free coaching in order to groom them for NET, SET, TET, RET examinations. A MoU has been signed between the college and 'Classrooms', Kolkata to coach and guide the students on weekly basis for this purpose. The students also provided with the facility of reading competition examination oriented journals and magazines.
Planning and Development	Balurghat B.Ed. College aspires to be nationally recognized as one of the premier institutions that offer to the society competent teachers who are humane, collaborative and multicultural

	in their outlook and to be globally adjudged as efficient and highly innovative disseminator of knowledge and expertise. To develop an understanding of academic content at a higher level by weaving 21st century interdisciplinary themes into core subjects To develop learning and innovative skills among students and teachers To equip teachers and students with research-driven instructional practices To foster life skills and work place skills among students and teachers To empower teachers and students with knowledge, skills and attitude required to create inclusive and multicultural learning environments To instill among the students and teachers the civic virtues and the spirit of giving back to the society multifold. To inculcate moral values and professional ethics in teachers and students. To strengthen students' national spirit to achieve the goal of clean, corruption free nation.
Administration	For ensuring the top managements' commitment it can be highlighted that the management of the college in the form of Governing Body is vigilant for smooth transaction of the teaching and learning process because propagation of education and training is the mission rather than the profession of the Governing Body of the college. Besides, the Governing Body exercises the following functions as commitment for the trainees. a) Discussion of the Governing Body with the trainees regarding their learning progress, learning difficulties they are facing and facilities, needed for them in the form of canteen facilities, first-aid box facilities, placing trainees' complaint box for their silly problems. b) The leadership role played by the secretary, Governing Body, as a visionary figure, the keen academic guidance given by the academic advisor as the academic leader is highly remarkable for the principal, faculty members, members of non-teaching staff and trainees for bringing smooth progress in the daily teaching learning transaction of the institution. c) With getting a lot of expectation, assurance with hope from the Governing Body have formed the following committees in joint venture. These are: (i) Academic

		committee, (ii)Admission committee, (iii)Time table committee, (iv) Library committee, (v) Examination committee, (vi) Cultural committee, (vii)Research and publication committee, (viii) Games sports committee, (ix) Employment career counseling cell, (x) Construction Committee (xi) Literacy committee, (xii) Cumulative record card committee, (xiii) Excursion committee, (xiv) Discipline committee, (xv) Seminar and workshop committee, (xvi) Community work committee, (xvii) Campus beautification plantation committee, (xviii) Internal quality assurance cell, (xix) Development committee, (xx) Canteen Hostel supervision committee, (xxi) Finance committee, (xxii) Grievance redressal cell, (xxiii) Alumni Association Committee (xxiv) IQAC (xxv) Social service guild committee, (xxvi) Feed back analysis committee. (xxvii) UGC fund utilisation committee (xxviii) NCTE relating committee (xxix) purchase committee (xxx) Anti rigging Squad (xxxi) Sexual harassment cell) (xxxii) Women workers welfare cell (xxxiii) Medical cell These committees have been formed by them keeping the purpose of bringing total development of teacher trainees both in their scholastic and non-scholastic perspectives.
	Examination	B.Ed assessment: As per the direction of the University of Gour Banga, the student teachers desirous of obtaining the B.Ed. degree have to complete the total 2000 (credit : 80) marks in 4 semesters. Internal Assessment in case of practical activities 60 of 2000 marks is done continuously throughout the academic year by way of: Micro teaching Open book assignment Essays Terminal examinations Class tests Practice Teaching Seminars Community work SUPW Computer assisted presentation Simulated lessons Internship Action research project.
	Finance and Accounts	No, The institution does not get any financial support from the Govt. for its functioning, because this is a self-financing B.Ed. College. The only sources of revenue and income are generated from Government fixed fees collected from trainees. There is operational budget approved by the Governing Body for maintaining for

annual expenses within limit of budgetary provision. The college prepares its budget very carefully within its limited generated fund. The accounts are regularly audited both internally and externally on regular basis by a recognized Chartered Accountants Firm.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	nil	nil	nil	0

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	nil	nil	Nill	Nill	Nill	Nill

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
nil	0	Nill	Nill	00

No file uploaded.

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
MEDICAL	EPF, MEDICAL, GRATUTY	CONCESSION IN COURSE FEE

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

> **The accounts are regularly audited both internally and externally on regular basis by a recognized Chartered Accountants Firm.**

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
nil	**0**	**0**

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6.4.3 – Total corpus fund generated

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0

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6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	**Yes**	**DASGUPTA SANTANU CO. CHARTERED ACCOUNTS**	**Yes**	**GOVERNING BODY, BALURGHAT B.ED. COLLEGE**
Administrative	**Yes**	**DASGUPTA SANTANU CO. CHARTERED ACCOUNTS**	**Yes**	**BALURGHAT EDUCATIONAL PROMOTION AND WELFARE TRUST**

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

> **The college holds meetings of the Parent Teacher Association to elicit important suggestions for improvement of the teaching learning process as well as the general standard of the college.**

6.5.3 – Development programmes for support staff (at least three)

> **Training is provided to support staff in order to acquire and develop skill in handling computers, in computerizing all documentations and systematic management of office activities and administration.**

6.5.4 – Post Accreditation initiative(s) (mention at least three)

> **• The college made all efforts to continue without any break comprehensive evaluation of teaching learning and elicitation of feedback from the teachers and students for better performance. • The principal of the college played a crucial role in this direction through her constant observation and holding frequent meetings with the staff and the students to get their opinion and experience how to improve the entire teaching learning process in the college. The college has made all efforts to provide possible facilities to the teaching faculty to upgrade their qualifications as per NCTE norms 2014.**

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	**Yes**
b)Participation in NIRF	**No**
c)ISO certification	**No**
d)NBA or any other quality audit	**No**

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	EXTENSION SERVICE WORK AND STUDIES	09/10/2008	01/07/2016	30/06/2017	210

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
INSTITUTION WELFARE SCHEME	09/01/2017	10/01/2017	100	120

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
a. Regular plantation Drive Programme b. c. Eco-Friendly Building d. Differently abled (Divyangjan) friendliness

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Rest Rooms	Yes	0
Special skill development for differently abled students	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
<td colspan="8" align="center">No Data Entered/Not Applicable !!!</td>
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Witchcraft organized	04/02/2017	1) Seminar on Evils of Witchcraft organized by the college at Dhaul Tribal Village under Chakbrigu Gram Panchayat

Women's Day s	08/03/2017	2) Seminar on International Women's Day s organized by Balurghat B.Ed. College on 08/03/2017
		under Balurghat Block on 04/02/2017
Yoga Day	21/06/2017	3) International Yoga Day observed on 21/06/2017

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
0	Nil	Nil	Nil

No file uploaded.

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Plastic free zone and plantation Gardening Keeping the campus clean and green

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. To provide an opportunity for comprehending needs of special children with special needs and slow learners. The faculties during the classroom transaction observe the students performances and basing on that they prepare their lessons. For better experiences, hands-on activities are encouraged. Field visits and other programs are organized where the students visits the different organizations and interviews are held.Students are grouped with respective in-charges to carry out interaction, collection of data and presentation. The success of activity is evaluated in the classroom when group leaders share their experiences. Teaching-Learning techniques and strategies are developed keeping in view the learners needs. The learning resources are prepared to meet the objective of teaching. 2. Continuous and Comprehensive Evaluation forms the part and parcel of the course study. The college conducts meeting with the staff to know the progress of the students. The students performances are evaluated through their participation in various activities and internal examinations conducted by the respective departments.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.balurghatbedcollege.org/infrastructure.php

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The Balurghat B.Ed. College visualizes to meet the present emerging, and changing educational needs of society in general. The college is committed to provide world-class professional education. It also focuses on building and developing the youth into worthy citizens of society. The vision of the Colleges is to grow not only quantitatively but qualitatively as well. The vision-mission statements and objectives of the college focus on leading quality education and lifelong learning to the aspirants respective of caste, creed and religion. All educational activities and programmes are organized to mould student teachers to become capable members for facing the challenges in the competitive era. The management of the college is very supportive in all

its endeavours. The management provides financial support in the form of fees to the poor and needy students. The college has adequate and good infrastructure facilities-technology enabled classrooms, computer labs, language laboratory, automated library, and YOGA hall, music room, and good auditorium. The college established good rapport with the different schools selected for the school internship program and in the society in general. It had contributed a lot towards educational upliftment since 2004.

Provide the weblink of the institution
http://www.balurghatbedcollege.org/

8.Future Plans of Actions for Next Academic Year

• Use of solar power • New courses • Sports Complex • Increase the employ ability of students by three-point approach i.e., Maintaining high academic standard developing coordination with the industries and other prospective corporate employer Provide assistance guidance for clearing various PSC examinations etc.